



# IDEAL INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)  
Vidyut Nagar, KAKINADA- 533 003. (A.P.)

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## TRANSPORT COMMITTEE

### INTRODUCTION

The Transport committee of Ideal Institute of Technology is established by professionals to provide strategic solutions to student transportation issues.

We endeavor to provide the best possible transport service for all our students and faculty. We place the safety and responsibility of the students as our highest priority.

### OUR MISSION

To provide safe and reliable transport services to the students at the highest levels of safety, quality, customer service and positive employee relations.

### OUR VISION

To be the safest and the most comfortable college transportation without compromising on safety, professionalism, training, leadership and quality

### OUR COMMITMENT

We are committed to provide the best college transport service with highest safety measures and comfort to every student.

### PROFILE

When the College started functioning in 2009, the management decided to provide transportation between various parts of Kakinada city and the college. Initially three busses started operating between the college and the city. As the number of courses offered increased, the total strength of the college also increased recently and now one more buses are operating from various parts of Kakinada.

Transport is also provided Busses for examination centers. On special occasions, busses are utilized for industrial visits and social service activities.

The college owns 4 busses, Tata Ultra-2 with 56 seats, Tata Marcopolo-1 with 38 seats, Tata Marcopolo-1 with 52 seats. A transport committee headed by Administrative officer & Transport in charge is formed to take care of the smooth operation of the buses. The transport committee meets once in six months and the Principal and the staff members of committee attend the meeting

  
Principal

### **Composition of the committee:**

- The composition of the committee comprises Principal as a Chairman of the committee and one senior faculty member as a coordinator.
- Administrative Officer
- One faculty from each department with equal gender as a Member.
- One Student from each department with equal gender and those who are interested/participated in arts and cultural events as a student member.

### **Duties and Responsibilities:**

#### **Coordinator Responsibilities:**

The committee coordinator convenes meeting for the committee members to discuss and delegate task

#### **Member Responsibilities:**

Identify the students who have leadership qualities, Talent and propose their name to the Coordinator as student representative.

#### **Student Responsibilities:**

To help the students to know their practical problems related to bus transportation and resolve the same in the committee meetings.

#### **Objectives:**

- ✓ To coordinate various bus routes regularly with the assistance of route-in-charges
- ✓ To supervise and manage the daily transport operations and provide required instructions to the route in charges.
- ✓ To inspect the condition of the buses and report for necessary action on a continuous basis.

#### **Functions:**

1. To coordinate the Educational Trips and field visits conducted by different Departments.
2. To provide college Bus to students, teachers and the Departments after proper. Assessment of the requisition and ensure optimum use of bus facility.
3. To review the operation of vehicles in all routes.
4. To regulates drivers in different bus routes.
5. To monitor discipline among the students inside the bus and also monitor the crowed in each bus.

  
Principal



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Accredited by NAAC with A+

**CIRCULAR**

06-05-2024

Proceedings of the Principal, Ideal Institute of Technology, Vidyuth Nagar, Kakinada.

Sub: IIT, Kakinada /Re Constitution of Transport Committee for the academic year 2024-25-  
Orders-Issued-Reg.

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The undersigned is pleased to constitute Transport Committee with the following members for the academic year 2024-25

S.No	Name	Designation/Dept	Category
1	Dr. T. Srikanth	Principal	Chairman
2	Mr. G. Ravi Kumar	Associate Prof/MECH	Convener
3	Mr. M.S.R.S.Prasad	Associate Prof/CSE	Member
4	Mr. V.K.A.S.Krishnan	Assistant Prof/ECE	Member
5	Mr. B.Pavan Krishnudu	Assistant Prof/HBS	Member
6	Mr.K.Nikhil	IIIrd MECH	Student Member
7	Mr.V.Ganesh	IIIrd CSE	Student Member
8	Mr.M.Pavani	IIIrd ECE	Student Member
9	Mr.D.Bhaskar	HBS(Ist CSE)	Student Member
10	Mr.B.Prem Sai	HBS(Ist ECE)	Student Member
11	Mr.G.N.S.Venkata Kiran	HBS(Ist MECH)	Student Member

Cc To:  
Honorable Secretary & Correspondent  
Administrative Office  
All HOD

IQAC  
Transport In charge  
Exam section

*T. Srikanth*  
Principal